To:

<Full name>  
<Full Full address>

**The Party Wall Act 1996  
Acknowledgment of Notice**

As the Adjoining Owners of the property at <Address>, we acknowledge receipt of the notice dated <Date> concerning the proposed works at <Address>, and without prejudice to any of our rights under the Act,

We are content/not content for the works described in the notice to proceed as proposed. (please delete as appropriate)

Yours sincerely,

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Print name)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Print name)

*All joint owners should sign, print their names, date, and return this letter.*

**Instructions for completing the acknowledgement**

* **Building owner** – This refers to the owner of the property where the work is planned. If the property is jointly owned, all names must be listed in the notice.
* **Building owner’s main address** – This is your primary contact address, which might be different from the location where the work is planned.
* **Adjoining owner’s building** – This is the address of the property next to where the work is planned.
* **Date of notice** – Insert the date of the original notice here.
* **Building owner’s building** – This is the address of the property where the work is proposed.