

Request for Attachment of Earnings Order

to be completed and signed by the claimant or their legal representative and sent to the court with the appropriate fee

1 Claimant's details

name, address, and phone number

Postcode

Phone no.

2 Name and address for service and payment

(if different from above)

Ref/Phone no.

Postcode

Phone no.

3 Debtor's details

name, address and phone number

Postcode

Phone no.

4 Judgment details

Court where judgment/order made if not court of issue

5 Outstanding debt

Balance due at date of request*
(excluding issue fee but including unsatisfied warrant costs)

* you may also be entitled to interest to the date of request where judgment is for £5,000 or more, or is in respect of a debt which attracts contractual or statutory interest for late payment

Issue fee

AMOUNT NOW DUE

<input type="text"/>
<input type="text"/>
<input type="text"/>

6 Employment details (please give as much information as you can – it will help the court to make an order more quickly)

Employer's name and address

Postcode

Phone no.

In the

Claim no.

Fee Account no.

For court use only

A/E application no.

Issue date:

Hearing date:

on

at o'clock

at (address)

6 Employment details (continued)

Debtor's place of work
(if different from employer's address)

The debtor is employed as

Works No. / Pay Ref.

7 Other details

Give any other details about the debtor's circumstances which may be relevant to the application.

I apply for an attachment of earnings order

I certify that the whole or part of any instalments due under the judgment or order have not been paid and the balance now due is as shown.

Signed

Claimant (Claimant's legal representative)

Date

IMPORTANT

You must tell the court immediately of any payments you receive after you have sent this request to the court